

**AGENDA**  
**PLANNING COMMITTEE & FINANCE COMMITTEE**  
**Tuesday, May 5, 2020**  
**7:00 PM**

<https://zoom.us/j/98777674225>

**Planning Committee:** Steve Uebbing, Chair  
Jim Terwilliger  
Nick Cutri  
Dan Unrath

**1. Update- City of Canandaigua's Response to COVID-19**

City Manager John D. Goodwin will provide an update on the City's response to the pandemic and discuss the City's plans to reopen in the coming weeks.

**Finance Committee:** Jim Terwilliger, Chair  
Nick Cutri  
Steve Uebbing  
Erich Dittmar

**1. Furloughed Employee Benefits**

The Phase 3 stimulus or CARES legislation provided additional unemployment insurance benefits to the extent that some of our employees would be better off financially unemployed at least until July 31<sup>st</sup>. As such there is an opportunity to reduce personnel costs and without negatively impacting an employee. With this opportunity furloughs are an option that simply cannot be ignored. Logistically, the City may lack the capacity to implement such a plan in any financially meaningful way without significantly impacting service levels, especially on top of the current hiring freeze. Further, special agreements would be necessary with any impacted bargaining unit (Union). With that said, in the event that there is an opportunity (there is one that can be further discussed during Executive Session), and given that this is a special classification (as opposed to layoff or termination), the City Manager would like to request authorization to continue employee benefits (health and dental insurance) during the furloughed period without the normal employee contribution.

**2. Bonding for Potential Capital Projects**

In response to the economic and financial impact of the COVID-19 pandemic, the City Manager has enacted several measures to limit or cut expenditures such as a hiring freeze and the reduction of \$500,000 in the amount transferred to the Capital Reserve. This reduction resulted in certain projects being delayed for several years, namely the completion of Hurley Building re-roofing project and the Police Station re-roofing project. The Clerk/Treasurer and City Manager had been discussing potentially bonding for certain capital projects to take advantage of historically low interest rates and Councilmember Unrath requested that Staff specifically address this option.

**3. Downtown Feasibility Analysis for Building Rehabilitation and Re-Use**

In July last year, the City in partnership with the BID applied for and was awarded grant funding from the New York Main Street Program's Technical Assistance category. In summary, the grant that we were awarded is conduct a feasibility analysis of 4-7 buildings on Main Street in our Downtown for rehabilitation and re-use options. The focus is revitalization of substandard and/or underutilized 2<sup>nd</sup> and 3<sup>rd</sup> floors, whose rehabilitation has been hampered by an incomplete understanding of their condition, renovation needs and costs, market dynamics and viable re-use scenarios. Once completed, the intent is to use the feasibility analysis reports to apply for construction/rehabilitation grants to facilitate the work. The grant is for a total of \$20,000 with a required local match of \$1,053 which will be obtained from participating property owners.

**4. Executive Session – Ongoing Litigation Assessment Cases and Personnel Matters**

There is a recently developments regarding two (2) of the current eleven (11) assessment litigation cases and the City Manager and Corporation Counsel would like to update City Council on including a recent ruling and a potential settlement.

***Next Meeting: June 2, 2020***